

CHAPTER – 3

Prequalification document for providing services of Air CONSOL and Customs Clearance of Import/Export shipments at Sahara International Airport /BPT/JNPT/NAVA SHEVA/Foreign Post Office, Mumbai.

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GENERAL INTRODUCTION

INTRODUCTION :

National Centre for Radio Astrophysics – Tata Institute of Fundamental Research Pune, which is one of the National Centres of TIFR wish to invite bids for providing services of Consolidation-Cum-Clearing Agent for the import/export of shipment from anywhere in the world by air/sea. Our consignment comprises of delicate equipment's, instruments and high value active/passive devices, computers & computer peripherals etc.

SCOPE OF WORK :

I CONSOLIDATION OF THE IMPORT CONSIGNMENTS

1. You shall provide regular feedback regarding the readiness of our shipment by keeping constant touch with our suppliers once we provide copy of our Purchase Order.
2. Follow up with our suppliers to ensure that they send us Order Acknowledgment / Proforma Invoice / details for opening Letter of Credit.
3. Before picking up, ensure that the packing used by supplier is adequate to withstand transit hazards till it reaches final destination before they are picked up.
4. Checking actual weight of all the packages before taking delivery of shipment from (a) Origin (b) Airlines and (c) W/H authorities. Sorting out the problems in case any difference is noticed between actual weight of shipment and weight shown on the documents.
5. Picking up the shipments as per our instruction (all items or part items/qty as per conditions of our Purchase Order) (as per price basis shown on our purchase order - Ex-Works / Ex-Warehouse / FOB/FCA) and getting proper packing slip/invoice etc. as per Purchase Order from our suppliers.
6. Sending us the Pre-alerts & rated House Air Way Bill & supplier's Invoice & Flight details by email/Fax.
7. Sending us signed copy of Cargo Arrival Notice (CAN) by email / fax and original by Courier or in person.
8. You / Your Agent shall be responsible for safe custody of the shipments from the time they are picked up from our supplier / received from our suppliers at the prescribed place until they are handed over to the Airlines. Similarly after taking delivery after custom clearance till it is delivered at the final destination. You shall submit legal liability insurance policy for carrying our shipment from Mumbai to final destination and vice versa.
9. You shall ensure that all our shipments are put on Flight/Ship/Courier within the least possible time.
10. You shall provide a weekly report in Excel Format every Monday informing the status of our orders / shipments in transit / shipments under clearance & shipments delivered at destination in the previous week.

ANNEXURE I

11. You shall not cite any reasons for not picking up / bringing any shipment when they are ready, when you are nominated as a Freight Forwarder. Nomination will be on only our Purchase Order and not on L/C.
12. NCRA will not sign any declaration on behalf of any of our supplier's. Unknown shipper's declaration if required will have to be obtained from the concerned suppliers as soon as we provide you the Purchase Order details. You shall not pick up the shipment unless the supplier is ready to sign unknown shipper's declaration if required by the authorities in the country of Export and keep us updated on this.

II Customs Clearance of Import/Export shipment at Sahara International Airport, Mumbai /BPT/JNPT/NAVA SHEVA/Foreign Post Office, Mumbai.

1. Collection of Cargo Arrival Notice (CAN), Air Way Bill (AWB) etc. from respective offices at Mumbai if items are received through any other freight forwarder & sending us the same by Fax/email, sending the HAWB, Invoice and Cargo Arrival Notice.
2. Collection of clearance documents from NCRA.
3. Customs clearance of the consignments including all the stages of customs clearance.
4. Obtaining non-delivery certificate/short landing certificate in case the materials are not delivered by respective authorities and lodging claims with respective authorities immediately on behalf of NCRA-TIFR, Pune without any delay.
5. Arranging insurance survey at Air India/BPT/JNPT/NAVA SHEVA/IAAI W/H/ CON COR/ FPO in case any damage to the consignment is noticed.
6. Any other job in connection with the clearance of goods from customs.
7. Moving of shipment to bonded Warehouse if required Delivery of consignment at NCRA, Pune or GMRT, Khodad or to RAC, Ooty or to any other place as per our instructions.
8. Export of items from NCRA, Pune / GMRT, Khodad Office / RAC Ooty for repair /calibration/ servicing and for other scientific works through Cargo or Courier mode following all procedures.
9. Customs Clearance of such shipment abroad and onward delivery of shipment to vendors premises and obtaining written acknowledgement for receipt of the shipment.
10. Pick up of exported item after repairs / calibration for reimport before the due date.

III Depending on circumstances, we may avail your AIR / SEA CONSOL services for bringing the Import shipments.

IV Advisory Services in respect of Import/Export of any item, Ex. – Importability of an item/items etc.

V Obtaining Transit Insurance if required for each shipment on W/H to W/H basis covering all risks with additional storage cover of 15 days at Mumbai and 15 days at final delivery point.

Pre-qualification document for Freight forwarding and Customs Clearance

1. **Language :**

The prequalification bid prepared by the bidder, as well as all correspondences and documents relating to the bid and exchanged by the bidder and NCRA, shall be written in English language.

2. **Centre is looking for agencies who can provide services of both Air/Sea CONSOL and as well as services of customs clearance at Mumbai. Standalone bids for only Air CONSOL or customs Clearance will not be considered. Agencies must be able to provide services on fixed fee based on weight and not on CIF value of shipment.**

3. **Submission of prequalification document :**

Documents complete in all respect must be submitted in a sealed envelope duly superscribed to be sent to:

**Purchase Officer,
National Centre for Radio Astrophysics (NCRA),
Tata Institute of Fundamental Research (TIFR),
NCRA, Pune University Campus, Post Bag 3, Ganeshkhind,
Pune 411 007, India.**

4. **Opening of Bids :**

If sufficient responses are received by the due date, it will be opened after the due date, if not, reminders will be sent extending the due date for submission.

5. **Clarification of Bids :**

During evaluation of the prequalification document the Centre may, at its discretion, ask the parties for clarifications. The request for clarification and the response shall be in writing.

6. **Right to accept or reject prequalification document :**

Centre reserves the right to accept or reject any or all responses without assigning any reasons.

7. **Evaluation of the responses :**

Response received against this advertisement will be scrutinized and list of parties who meet our pre-qualification criteria will be prepared. Centre will use this list subsequently for floating limited tenders. Centre may restrict the number of prequalified parties to any number deemed suitable to whom limited tender will be sent by it if too many applications are received satisfying the prequalification criteria.

Decision of the Centre in this regard is final. No interim correspondence shall be entertained.

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8. SECURITY DEPOSIT :

Please note selected bidder against our limited tender shall have to submit security deposit for Rs. 2,00,000/- by way of Demand Draft in favour of 'TIFR' payable at Pune or Bank Guarantee as per our Format, from any Scheduled Bank valid for one year within 3 weeks after receipt of our order.

9. DELIVERY POINT :

Delivery of the shipments shall have to be made (Route maps enclosed for your reference) to:

- a) **Giant Meterwave Radio Telescope, Observatory (GMRT office)**
Tata Institute of Fundamental Research (TIFR),
P.B.No.6, Khodad, near Narayangaon, Tal-Junnar,
Dist – Pune - 410 504.
Maharashtra, INDIA.
Phone : 91-2132-252112/3, 02132-258400/300
Fax : 91-2132-252120
Contact Person : G. Gajendran – Stores In-charge, GMRT, Khodad
gajen@gmrt.ncra.tifr.res.in

A.B. Jondhale – Admin Officer, GMRT, Khodad
jondhale@gmrt.ncra.tifr.res.in
Phone : 91-2132-252115/6, 02132-258400/300

OR

- b) **National Centre for Radio Astrophysics (NCRA),**
Tata Institute of Fundamental Research (TIFR),
NCRA, Pune University Campus,
Post Bag 3, Ganeshkhind,
Pune 411 007, India.
Fax : 91-20-25692149
Contact Person : S. J. Khatkale / K.R. Pawar (Stores)
stores@ncra.tifr.res.in
Phone no. 25719260/25719209
B. R. Jayasimha/S.V. Patil/S. M. Kulkarni/S. Adhikari
purchase@ncra.tifr.res.in
Phone No. 25719266 / 25719206 / 25719205

OR

- c) **Radio Astronomy Centre (RAC),**
Tata Institute of Fundamental Research,
Post Bag 8, Ooty - 643001,
Tamil Nadu, INDIA
Phone : 91-423-2550334, 2550335, 2550665 (Direct)
Fax : 91-423-2550135
Contact Person : V. Packiaraj, Asst. Admin. Officer
vprij@mailhost.tifr.res.in
Dr. P. K. Manoharan – Head, RAC
mano@ncra.tifr.res.in

Whenever you are sending shipments viz. heavy / ODC you shall inform us well in advance to enable us to keep our stores informed. You shall obtain necessary permit and clearance from relevant authorities before sending such shipment. Similarly, for consignment which are to be sent on full truck/tempo load basis to our Khodad office. You shall ensure that your vehicle reaches us before 4.00 P.M. on working days, so as to avoid detention of vehicles till next working day for unloading.

You shall also intimate us in advance charges for hiring of cranes if required for the unloading items at our site.

10. PAYMENT OF FREIGHT CHARGES AND CUSTOMS DUTY :

Successful bidder against our limited tender shall be able to :-

(a) pay the International Freight Charges in full on each shipment on our behalf and claim reimbursement through their bills.

(b) shall be able to pay custom duty upto atleast Rs. 2,00,000/- on each shipment on our behalf and claim reimbursement of the same through their bill, enclosing the duty paid challan / receipt.

If the Duty amount exceeds Rs. 2,00,000/- Centre shall make payment of the same to you by NEFT / RTGS within 3 working days after receipt of your email confirming the duty amount together with the Excise Duty calculations. Excess Duty if any received will have to be refunded back to us by NEFT / RTGS immediately. However, you shall make payment of duty without waiting for our funds.

If duty amount paid is less than actual duty, you may then pay the difference and claim reimbursement through your bill.

11. PAYMENT FOR YOUR SERVICES :

Payment of your bill for service charges together with other charges viz. CMC Charges, stamp duty, AI/ MIAPL/ CONCOR charges, S Form charges, Custom Duty, Freight amount, delivery charges etc. evidencing receipt of the shipment at delivery point etc. will be paid within 10 working days after receipt of your bill together with original receipts (wherever applicable) by NEFT / RTGS.

(e) Octroi /LBT is not applicable for direct delivery of shipments at (a) NCRA-TIFR, Pune (b) GMRT Office, Khodad & at (b) Radio Astronomy Centre, TIFR Ooty (TamilNadu).

12. CUSTOM DUTY

Centre being a public funded non-profit research organization and under DAE, Govt. of India and hence eligible for availing concessional duty for all items under Customs Notification No. 51/96-CUSTOMS dated 23 July 1996 As Amended Vide Notification No. 93/96-CUSTOMS DTD. 11 December 1996, 19/97-cus dtd. 01.03.1997, 28/98 cus dtd. 02.06.98, 20/2000-cus dtd. 01.03.2000 & 24/2002 dtd. 01.03.2002.

Hence shipments have to be cleared in terms of above notification and as per amendment which may come up from time to time. At present we are getting shipment cleared on payment of concessional duty of 5% (wherever applicable) against certificate which will be issued for shipment against each order.

13. Centre reserves the right to use services of supplier's Freight Forwarders / CONSOL Agent / Courier / Air Post Parcel if required and your services in such case will be limited to only custom clearance of such shipments.
14. Centre reserves the right to use services of any Freight Forwarders / CONSOL Agents depending on the circumstances and in such cases only Customs Clearance will have to be done from your end.
15. Getting shipments at Mumbai International Airport within a week will be your responsibility (if you are freight forwarder) at no extra cost to us in case any of our shipment lands at any other Airport in India or aboard.
16. Center will not be responsible if vendor uses the services of their freight forwarder for shipping the item. In such case you still have to co-ordinate and collect the relevant documents from their Mumbai Office and arrange for Custom Clearance of the shipment. Delay if any on this account cannot be attributed to NCRA.
17. Please provide List of your Government clients in Pune / Mumbai.
18. Please find List of our suppliers with their full addresses from whom we have imported items in the past in **Annexure V** for your information.
19. Being an R & D Institute it will not be possible for us to quantify the number of transactions. However data in receipt of import orders placed in the past three years is shown below for your reference :

Sr. No.	Financial Year	No. of orders placed
1	2011-2012	48
2	2012-2013	33
3	2013-2014	50
4	Upto December 2014.	27

Value of import not given since we will be paying service charges for customs clearance only on fixed rate basis and not on % of CIF value of shipments.

For the sake of estimate our import transaction per month will be 2-4, sometimes it may so happen that 4-5 consignments may arrive at a time.

20. **Centre will not pay any amount towards demurrage on account of any reason and same will have to be borne by you if payable.**
21. **All our shipments arriving at Mumbai have to be cleared on top priority. All efforts should be made to clear the shipments within the free period without paying any demurrage. However, if any demurrage is paid on account of any reason, NCRA will not be reimbursing the same which please note.**

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22. You will have to arrange (as and when required) for collection of all clearance documents from NCRA, Pune at no extra charges.
23. The successful bidder will have to give an undertaking that no shipments of NCRA-TIFR, Pune will be detained / withheld by them, after they are picked up or after the clearance under any circumstances.
24. The bidder should have their own arrangements for warehousing, insurance, pick-up and delivery of the shipment by road within the country and also in the exporting country.
25. You shall be responsible for the safety of our cargo in all circumstances.
26. You shall take full precaution and care and must be physically present if any of our shipments are opened for customs examination. You should also ensure that proper repacking is done in such cases so that there is no room for theft when the shipments are in the custody of customs/port authorities and as well as during transportation to respective destinations viz. GMRT Office, Khodad or NCRA, Pune or RAC, Ooty.
27. If any theft/burglary or anything of such nature is occurred during or after taking the delivery of any consignment from customs and while transporting it to our premises, you shall immediately lodge an F.I.R. with the nearest police station and send us a copy of the same. But in all such cases your responsibility will not cease unless we reach a settlement.
28. The repacking charges (after the customs examination) at actuals can be reimbursed to you only when new packing case/box is required.
29. You shall preserve the original wrapper of the consignment in case any further repacking is required to be carried out and ensure that the original packing wrapper is kept inside the repacked parcel.
30. You shall take full responsibility (after the consignments are cleared/taken out of customs charge) for safe storage and proper handling of packages during transportation till the packages are delivered at our premises.
31. You shall have to arrange to deliver our consignment through your own vehicle or through your authorized transporter immediately after clearance at Mumbai on freight paid door delivery basis to our premises.
32. You shall also be responsible for complying with S-Form formalities of Mumbai & also to respond to their notices (if any) properly in writing under intimation to us and get their acknowledgement.
33. You shall also be required to handle customs clearance & export of wrongly received items and items to be sent for repairs / calibration etc. abroad and for clearance of the same after re-import. In such cases you will keep full record of all export documents so that no problems arise at the time of re-import.

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34. The consignment should be cleared as fast as possible. In case more time is required to clear any consignment for any reason beyond your control you must inform us accordingly by email/fax citing the reasons.
35. In case you envisage any delay in clearance of heavy and high value consignment of ours, you will have to arrange for shifting the consignment to a Govt./private bonded warehouse under customs supervision to avoid payment of heavy demurrages to port authorities.
36. Wherever any particulars are required by customs such as Data Sheet, Catalogue, Invoice etc. to clear the consignment you will immediately bring such matter to our notice by phone/email/fax so that we can send you the required documents/particulars.
37. Please note centre may obtain an open marine policy (anywhere in the world to anywhere in the world) for covering all our imports & exports on W/H to W/H basis and copy of the same will be given to you.
38. You shall use only Closed Body vehicle with shutter with lock and key for delivering shipments at NCRA Pune & GMRT Office, Khodad near N'gaon (Tal. Junnar).
39. Our Inco terms with our suppliers is normally Ex.Works/Ex.W/H or FCA Gateway Airport, however, sometimes supplier may quote on CIF or CPT basis or any other terms convenient to them.
40. Origin of Cargo may be anywhere in the world. However, many of our shipments comes from USA or Singapore.
41. Most of our shipments comprises of Electronic components and hence are of less weight ranging from 1 kg to 20 kgs also of small dimension boxes. Value may vary from few hundred US Dollars to few thousand US Dollars.
42. Occasionally there can be shipments of large size & weights and value which we may decide to get by Air or Sea.
43. Normally our items for import are not appearing in the negative list of import policy. However, if you find any item in our import order requiring any special permission, you shall inform us immediately.

Company Profile of the Custom House Agent

- 1) Name of the Firm : _____
- 2) Address : _____
: _____
- 3) Website : _____
- 4) i) Status of the Firm (Whether Proprietorship/Limited Co. or Partnership Concern) : _____
- ii) Name of the Proprietor/MD/Partners as the case may be : _____
: _____
- 5) Your CHA Licence No. and Date (Enclose copy)
- 6) Your PAN (Enclose Copy of the same) : _____
- 7) Service tax Regn. No. & date and enclose copy : _____
- 8) Are you member of Federation of Freight forwarder Association of India : Yes / No
if yes, enclose copy.
- 9) Are you member of any other Association : Yes / No
if yes, provide details of the same enclosing the copy
- 10) Contact Person at Pune (For all matters)
Name : _____
Ph. No. : _____
Fax : _____
Email : _____
Mobile : _____
- 11) Contact Person at Mumbai (For all matters)
Name : _____
Ph. No. : _____
Fax : _____
Email : _____
Mobile : _____

Company Seal

Signature of the Bidder :
Name :
Designation :
Date :

SCHEDULE OF QUESTIONNAIRE

1. Copy of your CHA License for undertaking customs clearance at Sahara International Airport/Fort/JNPT/BPT/NAVA SHEVA/Foreign post parcel at Mumbai, enclosed ? Yes / No

2. Whether you undertake Air consolidation work on regular basis ? Yes / No
If yes, whether list of your overseas associates/ offices enclosed? Yes / No

3. List of your present Govt. clients/Research Institutes (at Pune/Mumbai) as per our format enclosed ? Yes / No

4. Have you ever been black listed or banned by any organization ? Yes / No

If yes, details _____

5. Minimum No. of days required to pick up our Shipment from anywhere in the world after getting our intimation. _____

6. Maximum time required by you to get the shipment at Mumbai Airport after pickup from anywhere in the world. _____

7. Duration required for your agent to issue HAWB after picking up the shipment from supplier W/H/Factory. _____

8. Whether you have specific conditions to be informed to our suppliers in respect of import of any item, if yes details of the same is furnished. : Yes / No

Company Seal

Signature of the Bidder :

Name :

Designation :

Date :

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9. Minimum No. of days required to pick up shipment from Khodad/Pune/Ooty for Export after our intimation. _____
10. Minimum No. of days required to complete Export Formalities and for exporting the shipment after getting the shipment at your end. _____
11. Time required for Custom Clearance of our export shipment abroad, if shipment is sent in cargo mode. _____
12. Minimum no. of days required for customs clearance of any import shipment including re-import. _____
13. Will you be able to bring shipments without CONSOL in case of urgency. Yes/No.
If yes, will be at IATA rates Yes / No.
14. Will you be able to bring shipments by courier mode? Yes/No
If yes, what will be the maximum volumetric weight _____
whether details of tie up you have is furnished.
15. Have you submitted all annexures duly filled in. : Yes/No
16. Whether you have submitted all details sought by us against the prequalification criteria and submitted all the documentary evidence in support of the same. : Yes/No

Company Seal

Signature of the Bidder :

Name :

Designation :

Date :

Annexure – V

**ADDRESS OF OUR SUPPLIERS FROM WHOM WE HAVE IMPORTED ITEMS
IN THE PAST**

Part Miner Inc. 80, Ruland Road, Melville, New York 11747, USA	Richardson Electronics Pte. Ltd. 40W267, Keslinger Road, PO Box 393 La Fox, Illinois 60147-0393, USA	Huber + Suhner AG CH 9100 Herusau Switzerland
PartMiner GmbH Raifeissenstrasse 30, D-70794 Filderstadt Germany	Richardson Electronics Pte. Ltd. 76, Playfair Road, LHK2 Building #03-01, Singapore 367 996.	Maccon GmbH Aschauer Str, 21, D-81549 Munich Germany.
American Technical Ceramics One Norden Lane, Huntington Station, NY 11746, USA	M/s. Kollmorgen Europe GmbH PempelfurtstaBe 1, 40880 Ratingen, Germany.	India Electronics PTE. LTD. 10 UBI CRESENT, #05-60, UBI TECH PARK, SINGAPORE
Hittite Microwave Corporation 20, Alpha Road, Chelmsford Massachusetts 01824, USA	M/s. Netweb Pte. Ltd., 1 Ubi Crescent #06-03, No. 1 Building, Singapore 408 563	Diamond SA CH-6616, Losone Switzerland.
Fiber Instrument Sales Inc. 161, Clear Road Oriskany, NY 13424, USA.	JINWOO SMC CO. LTD # 266-7, Osan-Ri, Chunpo-Myun, Iksan City, Jeollabuk Province KOREA	Mini Circuits P.B. No. 350166, Brooklyn New York 11235-0003, USA.
JDSU Deutschland GmbH Postfach 1262, Muhleweg 5, D-72795 Eningen U.A. Fed Rep, Germany.	Arrow Electronics Asia (S) Pte. Ltd. 750E, Chai Chee Road, # 07-01/02 Technopark, Chai Chee, Singapore 469 995.	Ingram Micro (India) Exports Pte. Ltd. 205, Kallang Bahru, Level 1M Singapore 339341.
M/s. Noisecom, 25 Eastmans Road, Parsippany, NJ 07054, U.S.A.	Avnet Asia Pte. Ltd. 151, Lorong Chuan, New Tech Park # 06-03, Singapore 556741	Elkay International Inc. Building 1, Unit 4, 230 Route 206 Flanders, NJ 07836, USA
M/s. Simal International Pte. Ltd. 16, Ayer Rajah Crescent, #04- 05H, Tempco Technominium, Singapore 139965.	Redington Distribution Pte. Ltd. 39, Robinson Road, # 0904 Robinson Point, Singapore 068911	Telebyte, Inc. 355 Marcus Blvd Hauppauge, NY 11788
Pulsar Microwave Corporation 48 Industrial West, Clifton NJ, 07012, USA	Mouser Electronics 1000 North Main Street, Mansfield, TX 76063	Rohde & Schwarz GmbH Mühldorfstraße 15 81671 München (Munich) Germany

H&T Optoelectronic Co., Limited B402-405, Building G, Lianhe Industrial Zone, Gongyuan South Road, Shekou, Nanshan, Shenzhen, China	Synergy Measurement Technologies Sdn Bhd KWE, Block C, Unit 1 & 2, Cargo Forwarder Building Maskargo Complex 119000, Penang, Malaysia	Excelpoint Systems (Pte) Ltd 15 Changi Business Park Central 1, 5th & 6th Level, Singapore 486057
LabJack Corporation 3232 S Vance St STE 100 Lakewood, CO 80227-5030	STORDIS GmbH Zettachring 12 A 70567 Stuttgart Germany	Cxrus Solutions Pte Ltd 1003 Bukit Merah Central #05-20 Singapore 159836
JDS Uniphase Corporation JDSU Headquarters 430 N. McCarthy Blvd. Milpitas, CA 95035 USA	Dr. Johannes Heidenhain GmbH Postbox 1260 83292 Traunreut, Germany	Simal International Pte Ltd 16 Ayer Rajah Crescent, #04-05 H, Tempco Technominium, Singapore 139965
Nu Horizons Asia Pte. Ltd. 50 Kallang AVE #06-01 Singapore 339505	Pulse Tech Singapore Pte. Ltd. No. 10 Jalan Besar #b1-30, Sim Lim Tower Singapore 208787	Noise Com Inc. 25 Eastmans Rd. Parsippany, NJ 07054 USA
Digicom Electronics, Inc. 7799, Pardee Lane, Oakland CA 94621, U.S.A	IC-Advantage Inc., 2500 Main Street, Suite 210, Tewksbury, MA-01876, USA.	ITGlobe, Inc., 17415 Bending Post Drive, Houston, Texas 77095, U.S.A.
M/s. Gill Instruments Limited, Saltmarsh Park, 67 Gosport Street, Lymington Hampshire, UK, S041 9EG.	M/s. ETS- Lindgren, 1301, Arrow Point Dr Cedar Park, TX 78613-6936, Unite States.	M/S. API TECHNOLOGIES CORP. SPECTRUM CONTROL INC. 8061 AVONIA ROAD FAIRVIEW, PA 16415, USA.
Dr. Johannes Heidenhain GmbH, Dr. Johannes Heidenhain Str.5, D-83301, Traunreut, Germany.	M/s. Spectra Innovations Inc. 780, Montague Expressway, No. 607, San Jose, CA-95131 USA.	M/s. Stanford Research Systems, Inc. 1290 C Reamwood Avenue, Sunnyvale, CA 94089, U.S.A.

**SCHEDULE OF EXPERIENCE SHOWING CONTRACT COMPLETED IN THE
PAST FIVE YEARS**

Customers (full Address)	Order No. and date	Work and location	Value of order (Rs.)	Date for completion of work as per contract	Date of actual completion of work	Remarks indicating reasons for late delivery, if any	Has the equipment been installed Satisfactory? (Attach a copy of order and completion certificates from the purchaser)	Contact person Along with Telephone No., FAX No. and email address

Signature of the Bidder

Name & Designation

Company Seal

Date:

SCHEDULE OF EXPERIENCE SHOWING CONTRACT ON HAND

Customers (full Address)	Order No. and date	Work and location	Value of order (Rs.)	Date for completion of work as per contract	Date of actual completion of work	Remarks indicating reasons for late delivery, if any	Has the equipment been installed Satisfactory? (Attach a copy of order and completion certificates from the purchaser)	Contact person Along with Telephone No., FAX No. and email address	% of work completed as on 31.05.2014

Signature of the Bidder

Name & Designation

Company Seal

Date:

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